



Attachment –B-

***Arab Civil Aviation Commission
Symposium on Global Air Navigation Plan (GANP) and Aviation System Block Upgrade
(ASBU) Symposium 2016***

***(Complexe de la Navigation Aérienne Route de Cherarba oued Smar
Alger Algerie – 4-6 September 2016)***

BULLETIN

1. LOCATION

1.1. The *Symposium on Global Air Navigation Plan (GANP) and Aviation System Block Upgrade (ASBU) Symposium 2016* in cooperation with ICAO will be held on **4-6 September 2016**, in *Complexe de la Navigation Aérienne Route de Cherarba oued Smar Alger Algerie*. Please to refer to annex A for more details on exact location.

2. SCHEDULE OF THE SYMPOSIUM

2.1 The opening session of the Symposium will be held at 0900 hours.

2.2 The daily schedule and the order of the day will be announced at the opening session

2.3 The Symposium will be conducted in English.

3. REGISTRATION OF PARTICIPANTS

3.1 Participants are requested to register, at the Registration Desk located at the entrance of the Meeting Hall, between 0830 and 0900 hours on the opening day of the meeting.

4. ACAC PERSONNEL CONCERNED WITH THE SYMPOSIUM

4.1 Mr. Mohamed REJEB will act as the Secretaries of the Symposium. Email: Mohamed.rejeb65@gmail.com

5. DOCUMENTS, PAPERS FOR DISTRIBUTION, ETC.

5.1 No documentation in hard copy will be available. Participants are requested to bring along their laptops to the Symposium, as appropriate.

6. HOTEL RESERVATIONS/RETURN AIRLINE BOOKINGS

6.1 Participants are requested to ensure that their return airline booking is confirmed, soon after their arrival in Algeria, through their respective hotel reception desk. You will need to arrange your own hotel reservation. Please to refer to Annex B for the list of Hotel with special ENNA rate

7. TRANSPORTATION

7.1 ENNA will assure transportation of participants which confirmed their attendance to the symposium by sending their registration form from the airport to the city and venue location and return.

8. INSURANCE

8.1 Participants are advised to have insurance coverage for any unexpected contingency and Medical Coverage.

9. SOME USEFUL TRAVEL INFORMATION

PASSPORT

9.1 All foreign nationals entering Algeria must possess valid passports or other valid documents for travel.

VISA

9.2 It is mandatory that all required participants obtain official visas from the Tunisian's Embassy or Consulate in their country prior to their departure for Tunis.

10. CURRENCY, CREDIT CARDS AND BANKING SERVICES

10.1 The unit of currency in Algeria is DZD Algerian Dinars.

10.2 International Credit Cards, such as American Express, Visa, Master Charge, etc. are usually accepted at most hotels, department stores and restaurants.

10.3 All commercial banks exchange major foreign currencies and are open 0830-1600 hours Monday through Friday.

11. OTHER USEFUL INFORMATION

SHOPPING

11.1 Be prepared to bargain in small shops, sidewalk vendors etc. However, in large stores, the prices are fixed.

12. WEATHER CONDITIONS

12.1 The main daily maximum and minimum temperatures for the month of April are between **23°C to 29°C**.

قائمة الفنادق الموجودة في وسط مدينة الجزائر والأسعار اليومية
Hotels in Algiers Down Town. Daily Rates

1 EUR = 124.591 DZD

You will need to arrange your own hotel reservation.

The Hotel in red color, have been indicated in this list only for your convenience, without any arrangement to ACAC. You should make your own reservation by Internet or phone. The rate could change related to the touristic Saison.

Location Venue

